



The American University of Rome

Communication Club

REPORT ADVANCE REQUESTED –REQUEST REIMBURSEMENT

REQUEST REIMBURSEMENT

REPORT ADVANCE REQUESTED

Report no.# _____ F.Y. _____

Object of the Advance / Description expenses: _____

Advance Given: _____

Amount given back to AUR: _____

Notes:

Officer Communication Club : _____
(Name and signature for approval purpose)

In case of reimbursement/refund:

Amount refunded: _____

I hereby, received the amount above.

(Name and Signature of the person receiving the refund)

Finance Office : _____

Date: _____